FRUITLAND SPECIAL SERVICE DISTRICT

REGULAR BOARD MEETING MINUTES

Thursday, August 13, 2026 – 10:00 A.M.
Fruitland Special Service District Office

1. Call Meeting to Order

Chair Vicki Savage called the regular meeting of the Fruitland Special Service District Board of Trustees to order at 10:01 A.M.

Board Members Present:
Vicki Savage, Chair; Mike Wilkerson; David Larson; and John Crowley.

Board Member Absent:
Michael Scheetz.

District Staff / Consultants Present:
Judy Wilkerson, Clerk / Administrative Director; Zack Taylor, District Operator; Jeff Baker and Michael Hartvigsen, Jones & DeMille Engineering.

Others Present:

2. Public Comment

No public comment was received.

3. Review and Approval of Previous Meeting Minutes

The Board reviewed the minutes of the previous meeting.

John Crowley made a motion to approve the previous meeting minutes as presented. David Larson seconded the motion. All Board members present voted in favor, and the motion passed unanimously.

4. Jones & DeMille Engineering – District Engineer Update

Jeff Baker and Michael Hartvigsen provided an update regarding the Upper Mill Hollow Treatment Facility project and related engineering matters.

Last Resort Holdings Connections

Jeff reviewed Jones & DeMille Engineering's proposed configuration for the Last Resort Holdings water connections. The Board discussed the existing agreement with Last Resort Holdings, including its reference to "overflow" water. It was noted that the existing overflow will no longer be available in the same manner once the Upper Mill Hollow Treatment Facility becomes operational.

The Board also discussed responsibility for maintenance of the infrastructure serving the Last Resort Holdings connections. Following discussion, it was determined that Fruitland Special Service District will be responsible for maintenance of District infrastructure down the canyon through the existing meter locations.

The proposed connection configuration and related agreement provisions were discussed, with additional review and coordination to occur as necessary to address the changes resulting from operation of the new treatment facility.

Fire Hydrants

The Board and engineering team discussed providing two fire hydrants in the Mill Hollow area. One hydrant would be located before the tank and supplied with raw water, and a second hydrant would be located after the tank, between the tank and the existing overflow pond.

It was noted that the existing overflow pond is expected to dry up once the new treatment facility becomes operational.

Upper Mill Hollow Treatment Facility

Jeff reported that the building permit for the Upper Mill Hollow Treatment Facility has been approved and the required fee paid.

Payment to Moon Lake Electric will be made so the project can be placed on its schedule.

Michael Hartvigsen reported that he was responding to final questions from the Utah Division of Drinking Water in an effort to obtain the formal Letter of Plan Approval.

Condie Construction is anticipated to begin mobilizing next week in preparation for construction, pending final DDW approval.

Vicki Savage noted that the weekly project reviews have been helpful and requested that they continue.

5. Water Rights Update – Russ Young Water Rights

The Board reviewed the status of the Russ Young water right acquisition.

The deed conveying the 72.24 acre-feet water right interest to Fruitland Special Service District has been recorded & Conveyed with the State of Utah, completing the ownership transfer necessary for the District to proceed with payment to the seller.

Following review and discussion of the completed transfer, the Board directed the Clerk / Administrative Director to issue payment to Russ Young in accordance with the purchase agreement.

6. Operator Report

Zack Taylor provided the monthly operations report.

Zack reported that the temporary treatment process at Upper Mill Hollow Spring is operating well.

For the remainder of the year, including through hunting season, District personnel will access Mill Hollow through State Trust Lands property.

Additional parts have been ordered to provide backup equipment and maintain an appropriate inventory of necessary replacement parts.

Required sampling for the month has been completed, and results were reported as satisfactory.

The Board also discussed coordinating with tank divers to inspect and clean the District's tanks and identify or complete needed repairs while construction of the Upper Mill Hollow Treatment Facility is underway.

7. Clerk / Administrative Director Report

Judy Wilkerson presented the Clerk / Administrative Director Report.

Customer Leak / Cattle Watering Trough

The Board reviewed an account involving a previous water leak and a request for a credit for excess water usage resulting from the leak. The Board also discussed the cattle watering trough associated with the property and the existing agreement governing water provided to the trough.

John Crowley made a motion that the District not issue a credit for the water overage unless the customer elects to use the District's one-time leak forgiveness. The motion further included adding a connection for the cattle watering trough for overflow water and updating the existing agreement to provide for keeping the trough filled during the dates specified in the agreement. The trough connection will be metered in accordance with State requirements.

Mike Wilkerson seconded the motion. All Board members present voted in favor, and the motion passed unanimously.

Surplus District Property

The Board reviewed certain District-owned property that is no longer needed for District operations, including an older non-operational lawn mower, a District truck requiring substantial repairs, and a 300-gallon fuel tank.

John Crowley made a motion to approve the resolution declaring the identified District-owned property surplus, with an addendum authorizing the District to utilize an auction company to take possession of and sell the surplus items, with the sale and disposition of the property to be conducted without liability to the District.

Mike Wilkerson seconded the motion. All Board members present voted in favor, and the motion passed unanimously.

Utility Easement – Parcel No. 00-0013-8390

The Board reviewed and discussed the District's utility easement affecting **Parcel No. 00-0013-8390** in connection with the Notice of Proposed Vacation of Public Road Easement.

Following discussion, the Board determined that the District no longer requires the utility easement and directed staff to proceed with the release of the District's interest in the easement in connection with the proposed vacation.

8. Financial Report

The Board reviewed the monthly financial reports and District payables.

Vicki Savage made a motion to approve the financial reports and payables as presented. Mike Wilkerson seconded the motion. All Board members present voted in favor, and the motion passed unanimously.

9. Board Member Reports / Other District Business

No additional Board business was reported.

10. Consideration and Possible Action to Adjourn

Vicki Savage made a motion to adjourn the meeting. Mike Wilkerson seconded the motion. All Board members present voted in favor, and the motion passed unanimously.

The meeting adjourned at **11:32 A.M.**

Minutes prepared by:
Judy Wilkerson
Clerk / Administrative Director
Fruitland Special Service District

Judy Wilkerson Clerk/Admin

Vicki Savage Chair

State of Utah, County of Duchesne
Fruitland Special Service District